



TREASURYCONNECT
USER SECURE ID FORM

To: Fax to Electronic Transaction Services at (781) 596-4473

Allow 2 business days for this request to be processed

All fields below must be completed.

Administrator Section

Company Name: _____ Customer ID: _____
Administrator Name: _____ Phone #: _____
Email address: _____

User Section - (attach additional forms as necessary)

Important: If you are adding a new user, you MUST complete the set up on TreasuryConnect before submitting this form.

[] Add User [] Delete User* [] Modify user name associated with Secure ID
[] Add User reusing token #: _____

All fields below are required

User First Name: _____ Last Name: _____
User ID: _____ User Email address: _____
[] User will have permissions to any of the following services: Positive Pay, Full Reconciliation File Import, Reverse Positive Pay

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By signing below I validate that I am the administrator on the TreasuryConnect service and understand the email address provided will only be used by the bank to communicate information relative to this service and will not be shared with any other third parties.

Administrator Signature: _____ Date: _____

*There is a one-time \$55.00 fee for an unreturned token

Table with 2 columns: Action, Date. Rows: Processed By ETS Ops, Reviewed by ETS Ops.