

**Loomis**  
**CASH ORDER DISCREPANCY REPORT**

Please complete the following information as soon as a discrepancy (**\$50 or more**) is discovered in your incoming cash order. All discrepancies must be submitted within two (2) days after receipt and accompanied by the following:

- Original strap(s) that contained the difference.
- If the difference was in a plastic wrapped bundle/strap, please include the packaging.
- A copy of the packing list.

All materials should be submitted to your Eastern Bank Relationship Manager:

Maria O'Halloran  
[m.ohalloran@easternbank.com](mailto:m.ohalloran@easternbank.com)  
781-598-7625

**CUSTOMER/ORDER INFORMATION**

Date of Occurrence:

Customer Name:		Location ID:			
Customer Street Address:					
City:		State:		Zip Code:	
Name of Armored Carrier:					
Date Order Received:		Time: <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.		Amount:	
Bulk Count:		Date: Time: <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.		By (initials):	
Piece Count Verification:		Time: <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.		And By (initials):	
Was the difference in a plastic wrapped bundle/strap? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please attach plastic.					

**DIFFERENCE INFORMATION**

Denomination:		Amount:		<input type="checkbox"/>	<input type="checkbox"/>
				Over	Short
Date Eastern Bank was Notified:		Caller:			
Remarks:					

**OTHER INFORMATION:**

Prepared By (print or type):		Phone Number:	
Authorized Signature:			